

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio

March 31, 2009

The meeting was called to order at 9:00 am. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Molloy, Planning/Zoning Administrator/Assistant Administrator Bickford, EMS/Fire Director Jetter, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Cpl. Fritz.

**Purchase Requests and Invoices** – The Fire and EMS purchase requests and invoices were approved by the Trustees as submitted.

**Galbraith Road Improvements** – Mr. Molloy advised the Trustees that the Galbraith Road Improvement Project has qualified for \$500,000.00 in Federal Stimulus Funds; however, an environmental study will be required. The cost of this study is estimated at \$25,000.00 to \$30,000.00. A new timeline has also been established postponing the bidding process until March of 2010. With the present condition of the roadway, the Trustees were hesitant to delay the project for another year and will make a determination at their April 2, 2009 meeting.

**Kids Day America** – Mr. Molloy advised the Trustees of the 15<sup>th</sup> Annual Kids Day America hosted by Dr. Brent Zoller of Family Tree Chiropractic and Wellness. The May 30<sup>th</sup> event addresses health, safety, and environmental issues. The Township Fire and EMS and the Sheriff's Department are scheduled to participate along with the Hamilton County Soil and Water Conservation District. The Trustees agreed to Proclaim May 30, 2009 as "Kids Day America".

**Obsolete Equipment** – Mr. Molloy presented a list of computer equipment determined to be obsolete and requested the disposal of this equipment. The Board of Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

**Lawn Care** – Mr. Molloy advised the Trustees that Tracy Kellums has been in contact with Jodi Leis, Hamilton County Probation Department, regarding contract mowing. Due to previous commitments, they are unable to provide mowing services for the Township; however, they would like to be considered for the 2010 season. A motion was made by Mr. Bishop to approve the contract with the local work group through the Ohio Department of Administrative Services for mowing services at a cost of \$19,685.19; this was seconded by Mr. Kent. Vote: All Aye.

**Center for Local Government-Legislative Luncheon** – Mr. Molloy presented an invitation to the Center for Local Governments Southwest Ohio Legislative Luncheon scheduled for May 8, 2009 at the Savannah Center. Mr. Weidman, Mr. Bishop, Mr. Molloy, Mr. Bickford, and Chief Jetter will be attending. Mr. Kent will check his schedule and advise.

**Blanket Purchase Order Request** – Mr. Molloy presented the following list of vendors to be considered for blanket purchase orders:

Clarke Power Services, Inc.	Apparatus Repairs	\$13,000.00
Daum and Associates	Psychological Testing	\$ 1,500.00
Federal Express	Shipping	\$ 500.00
Fire Apparatus Services	Apparatus Repairs	\$10,000.00
Physio Control	AED Supplies and repairs	\$ 1,500.00
Pro Air, Inc.	Air Compressor Service and Repairs	\$ 1,000.00
Vertical Systems Elevator Co.	Elevator Service	\$ 1,000.00

A motion to approve these blanket purchase order requests was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

**Parks and Recreation Update** – Mr. McKeown provided an update on Park usage and reported on expanded baseball programs.

**2001 Tahoe** – Cpl. Fritz provided the Trustees with repair costs for unit #153, 2001 Chevrolet Tahoe. Necessary repairs include replacement of the transmission and transfer case at a cost of \$2,600 for parts with the garage providing labor. With a value of approximately \$4,700.00 the Trustees agreed to sell this unit “as is”. The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

**Sheriff’s Patrol Update** – Cpl. Fritz reported on patrol coverage for the past period; no shifts were missed. Cpl. Fritz also reported on citations for fire lane and handicap parking violations for 2008. The Trustees approved the replacement of a damaged MDC unit at a cost of \$2,800.00. Cpl. Fritz requested permission to be excused from the next Workshop and Trustees Meeting due to being on vacation. The Board requested a replacement officer for those meetings.

**Upcoming Public Hearings** – Mr. Bickford advised the Board of Trustees of Zoning Case #2009-04MA, Neyer Development, plans for the balance of the Four Points site. This Public Hearing is scheduled for 6:15 pm on April 2, 2009.

**Nuisance Properties** – Mr. Bickford presented the following nuisance properties: 8311 St. Clair Avenue, 7750 Styrax Lane, and 7268 Kenwood Road.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 8311 St. Clair Avenue” was read. A motion was

made by Mr. Kent, seconded by Mr. Bishop, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-30 passed this 31<sup>st</sup> day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7750 Styra Lane” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-31 passed this 31<sup>st</sup> day of March, 2009.

A resolution “Providing for and Authorizing Removal of Trash and Debris, Declaring a Nuisance for the Property Located at 7268 Kenwood Road” was read. A motion was made by Mr. Bishop, seconded by Mr. Kent, to declare an emergency and dispense with the second reading.

Vote: All Aye. Resolution No. 2009-32 passed this 31<sup>st</sup> day of March, 2009.

**Deerfield Road – Change Orders** – Mr. Kellums presented the following change orders for the Deerfield Road Complex for consideration:

B & J Electric Company, Inc.	Additional wiring for secondary electrical service	
		\$ 1,243.00

Smith & Brown Contractors	Additional expense in material and equipment required for the winter concrete pour for the service road	\$10,097.00
---------------------------	---	-------------

The Trustees directed Mr. Miller to prepare the necessary resolution for consideration at the April 2, 2009 meeting.

**Street Sweeping** - Mr. Kellums presented costs from contract sweepers and equipment for the following services:

Spring street sweeping	\$5,800.00
Second sweeping in late fall	\$5,500.00
Montgomery Road as part of spring work	\$ 380.00

A motion was made by Mr. Bishop to approve the street sweeping contract, seconded by Mr. Kent. Vote: All Aye.

**Reclamite Program** – Mr. Kellums presented a proposal from Pavement Technology for the application of reclamite at state contract pricing of \$0.70 per square yard or \$66,023.00 plus an additional \$850.00 for Deer Path Way which has been paid for by the developer. A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve this proposal. Vote: All Aye.

The Trustees requested that pricing be obtained for the new portion of Pine Road.

**Purchase Orders Over \$2,500.00** – Mr. Molloy presented the following purchase orders for consideration:

Signal Graphics Printing	Park Brochures	\$3,300.00
Advantage Signs (Blanket P.O.)	Park Signs and Banners	\$7,000.00

A motion was made by Mr. Bishop to approve these purchase orders, seconded by Mr. Kent. Vote: All aye.

**Schedule** – Mr. Molloy presented the upcoming schedule of events.

**Executive Session – Pending Litigation and Property Acquisition** - A motion was made by Mr. Bishop, seconded by Mr. Weidman, to enter into executive session to discuss property acquisition and imminent litigation.

Vote: Mr. Weidman; Aye. Mr. Bishop; Aye. Mr. Kent; Aye.

The Board entered into executive session at 10:05 am.

The executive session adjourned at 10:55 am.

A motion was made by Mr. Bishop to adjourn the meeting, seconded by Mr. Weidman.

Vote: All Aye. The meeting adjourned at 10:56 am.

---

Thomas J. Weidman, President

---

Cliff W. Bishop, Vice President

---

Richard C. Kent, Trustee

---

Robert C. Porter III, Fiscal Officer

---

Rob Molloy, Administrator